



CLOSE ACCOUNT

Date

Financial Institution's Name

Address

City, State, Zip

To Whom It May Concern:

Please close my account _____ (account number)
and send a check for the remaining balance to me at the address listed below.
If you have any questions about this request, please contact me during the
DAY/EVENING (circle one) at (_____) _____ (phone number).

Thank You.
Sincerely,

Signature

Joint Owner Signature

Name (please print)

Joint Owner Name (please print)

Address

City, State, Zip